

**Jefferson County Board  
Committee Minutes  
July 6, 2016  
Infrastructure Committee**

1. **Call to order**  
Meeting was called to order by David at 9:00 a.m.
2. **Roll call of Committee Members**  
Glen Borland, Greg David, Dick Jones, John Kannard and Russ Kutz  
Others Present: Ben Wehmeier, County Administrator; Jim Schroeder, County Board Chair and Hope Oostdik, Chairperson, Town of Lake Mills.
3. **Certification of compliance with the Open Meetings Law**  
Staff reported that the meeting agenda was properly noticed in compliance with the law.
4. **Review of the Agenda**  
No Changes made.
5. **Public Comment**  
None
6. **Approval of the July 6, 2016 and August 8, 2016 Infrastructure Committee meeting minutes**  
Motion by Kannard Second by Borland to approve the July 6, 2016 and August 8, 2016 Infrastructure Committee meeting minutes as presented. (Ayes -All) Motion Carried.
7. **Communications**
  - 2017 Capital Budget Items
8. **Discussion and possible action on adaptive reuse of unused highway site in the Town of Lake Mills**  
Oostdik is interested in this property to use for storage and possibly a future town hall for the Town of Lake Mills. The Board Rules state that the Finance Committee deals with sale of all county property. The Finance Committee authorized staff to get appraisals done on all of these sites. This site was appraised at \$60,000. Others were interested in this parcel also. Land Information is doing a survey on the property. The county may be obligated to put the property out for bid. Wehmeier will look into the statutory requirements. Jones suggested working out something with the salt shed on highway 89. This will be discussed at the next Finance Committee meeting. No action taken.
9. **Review requested 2017 Capital Projects**  
A list of 2017 capital projects was provided for review. Wehmeier went over the list. No action taken.
10. **Update on bids for Human Services camera project**  
Wehmeier explained that the camera project will be going out for rebid. More items were added after the initial bids were received. No action taken.
11. **Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee**  
David will meet with Human Services and Central Services Maintenance Staff to look at sustainability ideas. Kutz suggested checking with other municipalities for possible partnerships for some of these large initiatives. No action taken.
12. **Discussion and possible action on parking lot expansion on Washington Street**  
Wehmeier said that the Highway Department will work on this in the middle of September. No action taken.
13. **Update on remodeling the County Board room and courthouse conference rooms**  
Wehmeier explained that the County Board room is close to being completed. No action taken.
14. **Update on remodeling courthouse employee break room, bathrooms and outdoor space**  
There will be some painting done in the breakrooms. There will be additional picnic tables and benches added to the outdoor space. No action taken.

**15. Update on highway satellite shops**

Kern & Wehmeier are considering putting both the pole barn structure and the steel frame building out for bids. No action taken.

**16. Potential items for the Committee's next meeting**

- Approval of the September 7, 2016 Infrastructure Committee minutes
- Review suggestions for Dementia Friendly County – Courthouse Facilities
- Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee
- Update on Satellite Shops
- Facility Dude Demonstration
- Update on updating the county board room and conference rooms
- Update on employee breakroom and outdoor space
- Review of Space Needs Analysis
- Possible tour of the new parking lot
- Discussion and possible action on bids for remediation of old highway building
- Discussion and possible action on bids for Human Services camera project

**17. Financial Reports (June & July)**

Financial Reports for Central Services and MIS were provided for review. No action taken.

**18. Discuss future meeting schedule. Set next meeting date (October 5, 2016 at 9:00 a.m.)**

**19. Adjourn**

Motion by Jones; Second by Borland to adjourn at 10:41 a.m. (Ayes – All) Motion Carried